|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PLEASE COMPLETE EACH SECTION OF THIS FORM** | | | | | | | |
| **Position for which you are applying** |  | | | | | | |
| **Surname** |  | | | | | | |
| **Title** |  | | | | | | |
| **Given Names** |  | | | | | | |
| **Private Address** |  | | | | | | |
| **Telephone** | Business | |  | | | | |
| Private | |  | | | | |
| Mobile | |  | | | | |
| **Email** |  | | | | | | |
| **Current Appointment** |  | | | | | | |
| **Current Employer** |  | | | | | | |
| **Date of Commencement** |  | | | | | | |
| **Where did you see the position advertised?** | * The Age * The Australian * Local Paper * Other Publication | | | | * College Webpage * SEEK.com * Other: | | |
| **Teaching Methods** | **1** | | | **2** | | | **3** |
| **VIT Registration Number:** | | | | | | | |
| **Accreditation to Teach Religious Education Number (if applicable):** | | | | | | | |
| **Accreditation to Teach in a Catholic School Number (if applicable):** | | | | | | | |
|  | | | | | | | |
| **ACADEMIC AND PROFESSIONAL QUALIFICATIONS** | | | | | | | |
| **QUALIFICATION** | | **INSTITUTION** | | | | **YEARS COMPLETED** | |
|  | |  | | | |  | |
|  | |  | | | |  | |
|  | |  | | | |  | |
|  | |  | | | |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TEACHING EXPERIENCE** | | | | |
| **From** | **To** | **School** | **Subject or Areas** | **Year Levels** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **LEADERSHIP EXPERIENCE** *(Where appropriate)* | | | |
| **From** | **To** | **Position Held** | **Description of Experience** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **OTHER EXPERIENCE YOU CONSIDER RELEVANT** | | | | | | |
| **From** | | **To** | **Position Held** | | **Description of Experience** | |
|  | |  |  | |  | |
|  | |  |  | |  | |
|  | |  |  | |  | |
|  | |  |  | |  | |
| **RELEVANT PROFESSIONAL LEARNING ATTENDED IN THE PAST 2 YEARS**  *(Please attach details if insufficient space)* | | | | | |
| **Year** | **Course/Unit** | | | **Description** | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |

|  |  |
| --- | --- |
| **PROFESSIONAL ASSOCIATIONS**  *(Please list your current participation in Associations and outside bodies for academic or non-academic achievements)* | |
| **Association** | **Position Held** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| **OTHER INVOLVEMENTS WHICH MIGHT SUPPORT YOUR APPLICATION** | | |
| **Professional** |  | |
| **Community/Parish** |  | |
| **Recreational** |  | |
| **Other** |  | |
| **REFEREES**  *(Please list the name, address and telephone number of current Principal)* | | |
| **Name** | |  |
| **Address** | |  |
| **Telephone** | |  |
| **Email** | |  |

If you do not list your current employer or immediate past employer as a referee, please outline your reasons and provide the name of another person to whom you have been responsible in your most recent employment. The interview panel reserves the right to approach referees of its choosing.

|  |  |  |
| --- | --- | --- |
| **Please list the name, address and occupation of one other referees** | | |
| **1** | **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Relationship to applicant** |  |
| **Email** |  |
| **2** | **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Relationship to applicant** |  |
| **Email** |  |

Please return the completed form, together with:

* Your letter of Application
* Your response to the selection criteria/duty statement (for positions of leadership only)

|  |
| --- |
| **Return to:** [**jobs@sjrc.vic.edu.au**](mailto:jobs@sjrc.vic.edu.au)  **PLEASE TYPE THE POSITION TITLE IN THE SUBJECT LINE OF THE EMAIL** |