



*"A Catholic Co-educational College in the Lasallian and Presentation Tradition"*

# ENROLMENT APPLICATION

## CONFIDENTIAL

Serving the Parishes of: St Mary's Dandenong St Paul Apostle Endeavour Hills  
 Holy Family Doveton St Anthony's Noble Park  
 St Kevin's Hampton Park

and the additional Priority Parishes of: Resurrection Keysborough St Gerard's Dandenong North

ENROLMENT FOR YEAR LEVEL  IN 20

I/We wish to apply for enrolment for my child .....  
(Please Print Child's Full Name)

**THIS APPLICATION IS NOT TO BE TAKEN AS A GUARANTEE OF ADMISSION**

Please return Enrolment Application with the following:

- 1) A non refundable enrolment application fee of \$50.00.
- 2) A copy of the student's birth certificate.
- 3) A copy of the student's Baptism Certificate.
- 4) Proof of Australian Residency (Citizen Certificate/Passport/Visa).

*If your Enrolment Application is accepted, you will be required to pay a deposit of \$200.00 directly to St John's Regional College. This deposit is non refundable and \$200.00 will be credited to your College tuition fees account. The balance covers administrative costs.*

**OFFICE USE ONLY**

HOUSE.....STUDENT CODE.....FAMILY CODE.....

ENROLMENT ADMINISTRATION FEE (\$50)  DATE.....

PARISH PRIEST.....

Date \_\_\_\_\_ Name \_\_\_\_\_ Signature \_\_\_\_\_  
(Print name of Parish Priest) (Signature of Parish Priest)

# STUDENT INFORMATION

VSN No

Student's Surname  Male  Female

Student's 1st Given Name  Student's 2nd Given Name

Student's Preferred Name  Date of Birth  /  /

Student's Residential Address (PRIMARY FAMILY)   
 Postcode

Country of Birth Australia  Other

If 'Other' what is student's date of arrival in Australia  /  /

What is the Residential Status of the Student? Permanent  Temporary

*(If your child is NOT an Australian citizen, please provide proof of residency, e.g.: current passport/visa or Citizenship Certificate)*

Nationality

Is your child of Aboriginal or Torres Strait Islander origin? Yes  No

If you answered Yes to the above question, does this child receive ABSTUDY payment? Yes  No

What is the main language spoken at home?

Religion

Sacraments Baptism  Reconciliation  Eucharist  Confirmation

Student's Parish St Mary's  Holy Family  St Kevin's  St Anthony's

St Paul Apostle  Other Parish/Religion

Date of first enrolment in an Australian School

School(s) attended before St John's Regional College	From Year Level	in Year	to Year Level	in Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Name of other siblings who have attended or are currently attending St John's Regional College

Name  Year of entry  Exit

Name  Year of entry  Exit

Name  Year of entry  Exit

Please indicate your **order of choice (1, 2, 3 etc)** for schools to which you have made or will make application. **(Please note Catholic schools exchange enrolment lists in the year prior to entry)**

St John's Regional College  Nazareth  Mazenod  Sacred Heart   
Killester  Other  Please specify.....

# STUDENT SUPPORT

Has your child any special needs, eg: learning, support, mobility? Yes No

Does the student receive additional funding through Students With Disability (SWD) funding from Department of Education or Catholic Education? Yes No

If YES, under what Category is the funding applied for? \_\_\_\_\_

Is the student currently on a Personal Learning Plan (PLP) or Individualised Plan (IP)? Yes No

Do you consent to St John's Regional College accessing information from your child's previous school? Yes No

Does your child have a specialist diagnosis? *(Please tick the appropriate boxes)*

Autism Spectrum Disorder  
Intellectual Disorder  
Severe Language Disorder  
Language Difficulties

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Chronic Health Impairment (please name)  
\_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>
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Physical Disability (please name)  
\_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>
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Vision Impairment  
Hearing Impairment  
Social Emotional Disorder (please name)  
\_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

SCOPE  
Other

<input type="checkbox"/>	<input type="checkbox"/>
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## English as an Additional Language

Is the student currently on the EAL continuum?

<input type="checkbox"/>	<input type="checkbox"/>
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## MEDICAL INFORMATION

Student's Doctor: \_\_\_\_\_ Telephone No \_\_\_\_\_

Name of Medical Centre: \_\_\_\_\_

Address: \_\_\_\_\_

Has your child received medical attention, been diagnosed or received treatment for any of the following

Asthma (Asthma Action plan must be attached)  
Anaphylaxis (Anaphylaxis plan must be attached)  
Food Allergies (please name)  
\_\_\_\_\_

Yes	No	Plan Attached
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Environmental Allergies (please name)  
\_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other allergies eg; sunscreen, band aids, medications  
(Please list) \_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Diabetes  
Epilepsy  
Anxiety / Depression  
Other (please name condition and treatment)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please note you must provide the school with Anaphylaxis and Asthma Plans if your child has these conditions

# FAMILY INFORMATION

Together   
  Single Parent   
  Separated   
  Divorced   
  Father Deceased   
  Mother Deceased

Who has custody of student on whose behalf this application is made?   
 Father    
 Mother    
 Other

Are there any custody issues of which the College should be aware? (Please provide Court Order copy)   
 Yes    
 No

## PRIMARY FAMILY

Does the student live with the Primary Family?   
 Always    
 Shared    
 Sometimes

<p style="text-align: right;">Partner <input type="checkbox"/></p> <p style="text-align: center;">Other <input type="text"/></p> <p>Title (Ms, Mrs, Dr etc) <input type="text"/></p> <p>Surname <input type="text"/></p> <p>First Name <input type="text"/></p> <p>Home Address <input type="text"/></p> <p style="text-align: right;">Post Code <input type="text"/></p> <p>Postal Address <input type="text"/></p> <p>Home Phone <input type="text"/></p> <p>Mobile <input type="text"/></p> <p>Email <input type="text"/></p> <p>Occupation <input type="text"/></p> <p>Usual Hours of Employment                    From: <input type="text"/> To: <input type="text"/></p> <p>Employer <input type="text"/></p> <p>Work Phone <input type="text"/></p> <p>Nationality <input type="text"/></p> <p>Country of Birth <input type="text"/></p> <p>Religion <input type="text"/></p> <p>Parish <input type="text"/></p> <p>Language spoken at home                    English <input type="checkbox"/></p> <p>Other <input type="text"/></p> <p>Medicare No                    <input type="text"/><input type="text"/><input type="text"/><input type="text"/> - <input type="text"/><input type="text"/><input type="text"/><input type="text"/> - <input type="checkbox"/> Private Health</p>	<p style="text-align: right;">Partner <input type="checkbox"/></p> <p style="text-align: center;">Other <input type="text"/></p> <p>Title (Mr, Dr etc) <input type="text"/></p> <p>Surname <input type="text"/></p> <p>First Name <input type="text"/></p> <p>Home Address <input type="text"/></p> <p style="text-align: right;">Post Code <input type="text"/></p> <p>Postal Address <input type="text"/></p> <p>Home Phone <input type="text"/></p> <p>Mobile <input type="text"/></p> <p>Email <input type="text"/></p> <p>Occupation <input type="text"/></p> <p>Usual Hours of Employment                    From: <input type="text"/> To: <input type="text"/></p> <p>Employer <input type="text"/></p> <p>Work Phone <input type="text"/></p> <p>Nationality <input type="text"/></p> <p>Country of Birth <input type="text"/></p> <p>Religion <input type="text"/></p> <p>Parish: <input type="text"/></p> <p>Language spoken at home                    English <input type="checkbox"/></p> <p>Other <input type="text"/></p> <p>Ambulance <input type="text"/></p>
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Highest year level of primary or secondary schooling completed.

Year 9 or equivalent or below  
 Year 10 or equivalent or below  
 Year 11 or equivalent or below  
 Year 12 or equivalent or below

Highest year level of primary or secondary schooling completed.

Year 9 or equivalent or below  
 Year 10 or equivalent or below  
 Year 11 or equivalent or below  
 Year 12 or equivalent or below

What is the highest qualification completed?

Bachelor Degree or above  
 Advanced Diploma / Diploma  
 Certificate 1 to IV (including trade certificate)  
 No non-school qualification

What is the highest qualification completed?

Bachelor Degree or above  
 Advanced Diploma / Diploma  
 Certificate 1 to IV (including trade certificate)  
 No non-school qualification

Please refer to information on page 7 to complete this question.   
 Occupation Group Letter

Occupation Group Letter

*(If person is not currently working in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use last occupation. If the person has not been in paid work in the last 12 month, enter 'N')*

**The ALTERNATE FAMILY is "the parent(s) or guardian(s) the student lives with sometimes.  
ONLY complete Alternate Family details if this applies to this student.**

**OR**

**Complete Alternate Family details if the Alternate Family is responsible for the tuition fees.**

**ALTERNATE FAMILY**

Please specify relationship (✓) Mother/Guardian <input type="checkbox"/>		Please specify relationship (✓) Father/Guardian <input type="checkbox"/>	
Partner <input type="checkbox"/>		Partner <input type="checkbox"/>	
Title (Ms, Mrs, Dr etc) <input type="text"/>		Title (Mr, Dr etc) <input type="text"/>	
Surname <input type="text"/>		Surname <input type="text"/>	
First Name <input type="text"/>		First Name <input type="text"/>	
Address <input type="text"/>		Address <input type="text"/>	
Code <input type="text"/>	Post <input type="text"/>	Code <input type="text"/>	Post <input type="text"/>
Home Phone <input type="text"/>		Home Phone <input type="text"/>	
Mobile <input type="text"/>		Mobile <input type="text"/>	
Email <input type="text"/>		Email <input type="text"/>	
Occupation <input type="text"/>		Occupation <input type="text"/>	
Usual Hours of Employment From: <input type="text"/> To: <input type="text"/>		Usual Hours of Employment From: <input type="text"/> To: <input type="text"/>	
Employer <input type="text"/>		Employer <input type="text"/>	
Work Phone <input type="text"/>		Work Phone <input type="text"/>	
Nationality <input type="text"/>		Nationality <input type="text"/>	
Country of Birth <input type="text"/>		Country of Birth <input type="text"/>	
Religion <input type="text"/>		Religion <input type="text"/>	
Language spoken at home English <input type="checkbox"/>		Language spoken at home English <input type="checkbox"/>	
Other <input type="text"/>		Other <input type="text"/>	
Student Reports Request Yes <input type="checkbox"/> No <input type="checkbox"/>		Student Reports Request Yes <input type="checkbox"/> No <input type="checkbox"/>	
Medicare No <input type="text"/> - <input type="text"/> - <input type="checkbox"/> Private Health		<input type="text"/> Ambulance <input type="checkbox"/>	

Highest year level of primary or secondary schooling completed.

Year 9 or equivalent or below  
 Year 10 or equivalent or below  
 Year 11 or equivalent or below  
 Year 12 or equivalent or below

Year 9 or equivalent or below  
 Year 10 or equivalent or below  
 Year 11 or equivalent or below  
 Year 12 or equivalent or below

What is the highest qualification completed?

Bachelor Degree or above  
 Advanced Diploma / Diploma  
 Certificate 1 to IV (including trade certificate)  
 No non-school qualification

Bachelor Degree or above  
 Advanced Diploma / Diploma  
 Certificate 1 to IV (including trade certificate)  
 No non-school qualification

Please refer to information on Page 7 to complete this question. Occupation Group Letter

Occupation Group Letter

*(If person is not currently working in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use last occupation. If the person has not been in paid work in the last 12 month, enter 'N')*

**EMERGENCY CONTACT** *other than Parent(s) / Guardian(s)*

*FIRST EMERGENCY CONTACT:*

Title ( <i>Mr, Mrs, Ms, Dr, etc</i> )	<input type="text"/>	Surname	<input type="text"/>		
First Name	<input type="text"/>	Relationship to student/family	<input type="text"/>		
Home Phone	<input type="text"/>	Work	<input type="text"/>	Mobile	<input type="text"/>

*SECOND EMERGENCY CONTACT:*

Title ( <i>Mr, Mrs, Ms, Dr, etc</i> )	<input type="text"/>	Surname	<input type="text"/>		
First Name	<input type="text"/>	Relationship to student/family	<input type="text"/>		
Home Phone	<input type="text"/>	Work	<input type="text"/>	Mobile	<input type="text"/>

**Parent/Guardian Responsibilities and Obligations**

**I/We agree to abide by the reasonable expectations of the College including:**

- The active support of the Catholic ideals and values of the College and policies approved by the College Board.
- Making St John's Regional College a better place by actively encouraging my/our child to contribute positively to all aspects of College life: religious, moral, scholastic, sport, social and extra curricular activities.
- Actively supporting the College, by encouraging my/our child to keep up with the study and homework requirements of **all** subjects.
- Ensuring my/our child abides by the rules and regulations of the College and support(s) its policies on uniform, behaviour and attendance.
- Commit to my/our child's participation to the best of his/her ability in the Camp and Retreat Program.
- Support to the best of my/our ability, functions and activities organised by the Parents' Association.
- The payment of fees and charges as set by the College Board. In signing this Application, parent(s)/guardian(s) accept that they are responsible jointly, severally, legally and morally for meeting the College's fees and charges incurred while the child is enrolled at the College.
- Acknowledging that fees are as per the Tuition and Charges Schedule and that these amounts can be expected to rise with inflation and with increased capital outlay by the College on essential new building projects.
- Where both parents sign this application, and the College receives written instruction from the one parent, the College will deem this advice as being from both parents.
- I/We acknowledge that siblings of non-Catholic students are not guaranteed an enrolment at the College as outlined in the Enrolment Policy and Guidelines.
- I/we certify that the information provided is correct.

Father's/Guardian's Name (*Please Print*):.....

Signature:..... Date:.....

Mother's/Guardian's Name (*Please Print*):.....

Signature:..... Date:.....

## OCCUPATIONAL GROUP

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your last occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupation code' field on the enrolment form.

### LIST OF PARENTAL OCCUPATIONS:

#### OCCUPATION GROUP A

**Senior management in a large business organisation, government administration and defence, and qualified professionals.**

**Senior Executive / Manager / Department Head** in industry, commerce, media or other large organisation

**Public Service Manager** (Section head or above), regional director, health / education / police / fire services administrator

**Other administrator** [school principal, faculty head / dean, library / museum / gallery director, research facility director]

**Defence Forces** Commissioned Officer

**Professionals** - generally have a degree or higher qualifications and experience in applying this knowledge to design, develop, develop or operate complex systems; identify, treat and advise on problems; and teach others:

- Health, education, Law, Social Welfare, Engineering, Science, Computing professional
- Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
- Air / sea transport [aircraft / ship's captain / flight officer, flying instructor, air traffic controller]

#### OCCUPATION GROUP B

**Other business managers, arts / media / sportspersons and associate professionals.**

**Owner / Manager** of farm, construction, import / export, wholesale, manufacturing, transport, real estate business.

**Specialist manager** [finance / engineering / production / personnel / industrial relations / sales / marketing]

**Financial Services Manager** [bank branch manager, finance / investment / insurance broker, credit / loans officer]

**Retail sales / Services manager** [shop, petrol station, restaurant, club, hotel / motel, cinema, theatre, agency]

**Arts / Media / Sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman / women, coach, trainer, sports official]

**Associate Professionals** - generally have a diploma / technical qualifications and support managers and professions:

- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician / associate professional
- Business / administration [recruitment / employment / industrial relations / training officer, marketing / advertising specialist, market research analyst, technical sales representative, retail buyer, office / project manager]
- Defence forces senior Non - Commissioned Officer

#### OCCUPATION GROUP C

**Tradesmen / women**, clerks and skilled office, sales and service staff

**Tradesmen / women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen / women are included in this group.

**Clerks** [book keeper, bank / PO Clerk, statistical / actuarial clerk, accounting / claims / audit clerk, purchasing / order clerk, freight / transport / shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

**Skilled office, sales and service staff:**

- Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
- Sales [company sales representative, auctioneer, insurance agent / assessor / loss adjuster, market researcher]
- Service [aged / disabled / refuge / child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino, dealer / supervisor]

#### OCCUPATION GROUP D

**Machine operators, hospitality staff, assistants, labourers and related workers, drivers, mobile plant, production/processing machinery and other machinery operators.**

**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

**Office assistants, sale assistants and other assistants:**

- office [typist, word processing/ data entry/ business machine operator, receptionist, office assistant]
- Sales [sales assistant, motor vehicle / caravan / parts salesperson, checkout operator, cashier, bus / train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
- Assistant / aide [trades' assistant, school / teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum / gallery attendant, usher, home helper, salon assistant, animal attendant]

**Labourers and related workers**

- Defence Forces - ranks below senior NCO not included above.
- Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool / hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry / logging worker, miner, seafarer / fishing hand]
- Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

## COLLEGE VISION

St John's Regional College is a faith-filled Catholic community providing a caring, safe and inclusive environment supported by contemporary teaching and learning, promoting a culture of excellence and a commitment to social issues.

## MISSION STATEMENT

St John's Regional College is a Catholic co-educational secondary school. It was established by the local parish priests in collaboration with the De La Salle brothers and the Presentation sisters. Their vision and work in educating young people in the rich heritage of the Catholic Tradition are both enduring and inspiring.

St John's Regional College welcomes and celebrates the diversity of cultures, gifts and talents which enriches the school and marks its unique identity. It values co-education in preparing young people to be active citizens in our wider community.

Staff at St John's Regional College endorse Catholic beliefs and practices and are committed to excellence in teaching. In partnership with parents, staff engage students in learning as a lifelong process. In realising their individual potential, students will be encouraged to develop a sense of responsibility for their own learning.

Students at St John's Regional College will strive for self-worth and respect for others, will act justly, will confront social issues and contribute to community life.

As a faith community, we will nurture each other's growth in the values lived by Jesus Christ.



St John's Regional College  
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