



St John's Regional College is committed to child safety and is legally required to obtain the following information about a person whom it proposes to engage to perform child-connected work:

- a) Working with Children Check status, or similar check
- b) Proof of personal identity and any professional or other qualifications
- c) The person's history of work involving children
- d) References that address the person's suitability for the job and working with children.

It is a requirement that all applications complete all sections of this application form. Any false or incomplete statement or information in this form or in connection with your application for employment may lead to a rejection of your application for employment.

Any information provided by you in this form may be checked by the prospective employer with relevant authorities, previous employers, referees or sources. By submitting this form you consent to these pre-employment checks. Information provided will be treated in accordance with the Privacy Act 1998 (C'th).

Applicants are required to submit this form and return with your cover letter addressed to the College Principal and your current curriculum vitae. Applications are to be sent via email to jobs@sjrc.vic.edu.au

| PLEASE COMPLETE EACH SECTION OF THIS FORM | | | |
|--|--|----------|--|
| Position for which you are applying | | | |
| Surname | | | |
| Title | | | |
| Given Names | | | |
| Address | | | |
| Telephone | Home | | |
| | Mobile | | |
| Email | | | |
| Where did you see the position advertised? | <input type="checkbox"/> The Age | | <input type="checkbox"/> College Webpage |
| | <input type="checkbox"/> The Australian | | <input type="checkbox"/> SEEK.com |
| | <input type="checkbox"/> Local Paper | | <input type="checkbox"/> Other: |
| | <input type="checkbox"/> Other Publication | | |
| Teaching Methods | 1 | 2 | 3 |
| VIT Registration Number: | | | |
| Accreditation to Teach Religious Education Number (if applicable): | | | |
| Accreditation to Teach in a Catholic School Number (if applicable): | | | |



ACADEMIC AND PROFESSIONAL QUALIFICATIONS

| QUALIFICATION | INSTITUTION | YEARS COMPLETED |
|---------------|-------------|-----------------|
| | | |
| | | |
| | | |
| | | |

TEACHING EXPERIENCE

| From | To | School | Subject or Areas | Year Levels |
|------|----|--------|------------------|-------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

LEADERSHIP EXPERIENCE *(Where appropriate)*

| From | To | Position Held | Description of Experience |
|------|----|---------------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |



| OTHER EXPERIENCE YOU CONSIDER RELEVANT | | | |
|--|----|---------------|---------------------------|
| From | To | Position Held | Description of Experience |
| | | | |
| | | | |
| | | | |

| RELEVANT PROFESSIONAL LEARNING ATTENDED IN THE PAST 2 YEARS | | |
|---|-------------|-------------|
| <i>(Please attach details if insufficient space)</i> | | |
| Year | Course/Unit | Description |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| PROFESSIONAL ASSOCIATIONS | |
|--|---------------|
| <i>(Please list your current participation in Associations and outside bodies for academic or non-academic achievements)</i> | |
| Association | Position Held |
| | |
| | |
| | |

OTHER INVOLVEMENTS WHICH MIGHT SUPPORT YOUR APPLICATION

| | |
|-------------------------|--|
| Professional | |
| Community/Parish | |
| Recreational | |
| Other | |

REFEREES

Please list the details of three professional referees

| Name | Telephone Number | School/Company | Position |
|------|------------------|----------------|----------|
| | | | |
| | | | |
| | | | |

Pre-Employment Disclosure Questions

It is an inherent requirement of the position that you be a person suitable to work in a child-connected working environment. Each of the following questions are relevant to the prospective employer understanding and determining your likely ability to carry out the inherent requirements of the advertised position. You must answer each question.

1. Have you ever had any disciplinary action taken against you by an employer (e.g. received a warning or had your employment terminated) in relation to any inappropriate or unprofessional conduct?

NO YES

If yes, please provide details:



2. Have you ever been the subject of an allegation of inappropriate or unprofessional conduct which has been substantiated by an employer or other body?

NO

YES

If yes, please provide details:

3. Have you ever been found guilty of a criminal offence or are you currently facing criminal charges?

NO

YES

If yes, please provide details:

Return to: jobs@sjrc.vic.edu.au

Please type the position title in the subject line.