



Rationale

This policy outlines 2021 School fee charges and the processes that will be employed in setting and collecting fees and other costs associated with your child's education.

The College Board reviews school fees & charges and Payment Policies annually.

In setting fees St John's Regional College aims to take into consideration all aspects of fee setting to:

- enable the College to meet its costs
- have sufficient funding to grow and improve
- ensure fee payers are provided with value for money
- ensure that those with genuine financial hardship are supported and assisted wherever possible.

Confidentiality and compassion will always be maintained in relation to fee payers. The content of this policy can be changed at the College Board's discretion at any time without notification.

Fees and payment expectations for the following school year will be notified to families in the November of the prior year.

Expectations

Upon accepting a place and signing the enrolment form for St John's Regional College a commitment is made by families to support the policies of the school including the School Fees and Payment Policy.

Each family at St Johns has a fee commitment. For most families it will be the full fee payment with a concession for additional children attending the school. For families eligible for fee assistance the fee commitment will be dependent on individual circumstances. All families are expected to meet their commitment each year by the due dates.

The College reserves the right to withhold any applications for extracurricular activities such as interstate or overseas study tours, Presentation Ball or other opportunities made available to students if fees are not up to date.

The College is reliant on families to meet their financial commitment in order to continue to deliver quality education and continue to maintain and improve facilities. Non-payment of fees may mean improvements cannot proceed and will be to the detriment of our College community.

Enrolment and Application Fees

An application fee of \$50 is payable upon initial application for your child at St John's Regional College. This is a non-refundable fee for the processing of your child's application.

If your enrolment to the college is successful an enrolment acceptance fee of \$200 will be payable upon acceptance of a place at St John's Regional College. This payment will be deducted from your first fee statement.

Both the enrolment and application fee are non-refundable.

School Fees and Charges for 2021

Year Level	Tuition Fee
7	\$3,730
8	\$3,840
9	\$3,980
10	\$4,050
11	\$4,170
12	\$4,270

Determination of Fees

Tuition Fee

School fees are charged by the College to supplement the funding provided by the State and Commonwealth Governments. Fees are charged on a per student basis.

School fees are inclusive of:

- All classroom materials and resources for all subjects
- Internet and printing costs
- Curriculum based camps and excursions
- College planner, student ID card, year book, basic photos
- iPad and locker fee for year 7

It **does not** include: uniforms, books or stationery costs.

International/Overseas Students

The College has a number of overseas students attending. As these students are not eligible for any Government Funding the fees applicable to overseas students will be set to cover all applicable costs.

International/Overseas Student Fees	
Year 7	\$18,510
Year 8,9,10	\$18,040
Year 11	\$20,400
Year 12	\$20,970

Elective and VET subjects

Elective Subjects Fees

Note: There are no Elective Subject fees for Year 7, 8 and 9.

Year 10		
PreCal	10PRECAL	\$700
PE Outdoor Education		\$210

Year 11					
Art	11ART	\$210	VET Hospitality	11VHOS	\$300
Food Technology	11FOO	\$200	VET Patisserie	11VPAT	\$200
Media	11MED	\$190	VET Sport and Recreation	11VSR	\$200
Physical Education	11PED	\$150	VCAL	11VCAL	\$0

Year 12					
Art	12ART	\$150	VET Hospitality Food and Beverage	12VHFB	\$300
Food Technology	12FOO	\$150	VET Hospitality Kitchen Operations	12VHKI	\$300
Media	12MED	\$100	VET Patisserie	12VPAT	\$200
Physical Education	12PED	\$100	VET Sport and Recreation	12VSR	\$200
Visual Communication	12VIS	\$150			

Other Charges

Charter Bus – book via Trybooking	
	Annual Charge
Bus A – Cranbourne, Lyndhurst & Lynbrook	\$1,180
Bus B – Cranbourne East/North, Narre Warren & Hampton Park	\$1,180
Bus C – Endeavour Hills, Noble Park & Keysborough	\$1,180

Instrumental Music (1/2 lesson per week excl. GST) – book and pay via Trybooking			
	Lessons	Group lesson cost	Private Lesson cost
Term 1	7	\$126	\$224
Term 2	9	\$162	\$288
Term 3	9	\$162	\$288
Term 4	7	\$126	\$224

**Instrumental Music lesson fees subject to change*

Family Discount

A family discount applies to Tuition Fees where parents have more than one child attending the College. Families do not need to apply for the discounts as they are automatically applied on the family statement so long as the correct information is supplied by families.

One Child	No discount
Two Children	15% discount on second child
Three Children	25% discount on third child
Four Children	50% discount on fourth child
Five Children	100% discount on fifth child

A special 2021 discount of \$100 per student will be applied to your fee account in addition to the family discounts.

Fee Assistance

The College is committed to providing a full catholic education for all enrolled students. Fee Assistance is available to assist families who are experiencing financial hardship.

Consideration may only be given to those who contact the college to express difficulties meeting their commitment. It may take form of time concession or payment concession and will be assessed on an individual basis.

All Fee Assistance arrangements must be applied for and re-assessed yearly.

Fundraising activities

Fundraising activities will be separate from School Fees and VET charges. The collection and administration of fund raising will be the responsibility of the group undertaking the fundraising.

Payment Timelines

St John's Regional College will charge all fees to your account by the Friday, 1 February 2021 and send this account to you.

We offer various account payment timelines to suit all circumstances;

Annually

A lump sum payment of total fees is payable in full by 28 February.

All fees received in full on or before this date will receive a 4.5% Discount on the Tuition Fee component less sibling discount (if applicable).

Regular Instalments

You can do this in the following ways:

- 10 Monthly Payments
- 20 Fortnightly Payments
- 40 Weekly Payments

For information purposes, statements will be sent to each family on a regular basis regardless of the payment method chosen.

All fees must be finalised by 30 November of each year.

Payment Methods

The College recommends Direct Debit/Credit as our preferred method of payment.

Arrangements for other payment methods such as direct deposit may be accepted once discussed and agreed with our Finance team.

Cash, EFT and Credit card payments can also be made directly at the College. Fee payments will not be accepted from students.

Payment default

The College may undertake debt recovery action in order to recover outstanding fees where every attempt outlined above has been disregarded by the family (debtor) and it is the opinion of the Principal and Business Manager, after due consideration, that the family has the ability to pay the debt. Once the account has been sent across to the Debt Collection Agency the College will no longer handle the debt and all communication will be made through the Debt Collection Agency on behalf of the College. Any costs incurred as a result of handing the account on to our collection agent will be passed onto the respective family.

Exit Policy

The parents of any student intending to withdraw from the College must provide one term's notice in writing to the Principal. This includes students not intending to return to the College for the next year. If the Notice of Withdrawal is not provided at least one term before the student's exit date, the College has the right to charge one term's fees in lieu of notice. Any exceptions to this will be at the Principal's discretion, based on the circumstances of the withdrawal. If, at the time of exit, all items issued have not been returned, the College will charge for replacement items. At the time of exit, the tuition fees will be credited on a pro-rata basis against the fee account. If the account is left with an outstanding balance, the Fee Payer is required to pay this in full. If the account is in credit, this amount will be refunded to the fee payer by cheque or bank transfer.

Enquiries

Any concerns or queries about payment of fees and charges may be discussed in confidence with the Accounts department or the Business Manager.

Ratified by the Association of Canonical Administrators

Date: 10 November 2020

Next review period: November 2021