



St John's Regional College is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools (MACS), where formation and education are based on the principles of Catholic doctrine, and where the teachers are outstanding in true doctrine and uprightness of life.

Student Name: _____

Class: _____ Date: _____ Time: _____

Staff Member's Name: _____

Location with the school: _____

Does the student have a medical plan? Y/N

If yes, please consult the **Special Health Needs Booklet** _____

The student received first aid attention for the following reason

Insect Sting or bite	Received knock/blow to the head
Vomiting	Heavy knock or bruising to body
Complained of abdominal pain	Received cut/abrasion which caused distress
Complained of earache	Complained of headache
Bad cold	Complained of toothache
Persistent cough	Complained of chest pain
Had an asthma attack	Suffered from diarrhoea
Had rash/sores	Nosebleed
High temperature	Complained of sore throat
Other reason:	

The student received the following treatment

Received First Aid at school	Parent/carer contacted by telephone
Allowed to rest and returned to class	Attempted to contact parent/carer (message left)
Taken to outpatients at local hospital	Collected by parent/carer
Ambulance called	

Additional comments, e.g. witnesses to incident etc:

Name: _____

Date and Time: _____ Signed: _____

Copy for Parent and original to be kept at school on file.