

PURPOSE OF POSITION

The Learning Enhancement Leader oversees extension programs for Years 7-12, including organising specialised activities and preparing students for external competitions. Reporting to the VCE Programs Leader and Junior Programs Leader, they work closely with the Curriculum Leadership Team to ensure a transparent and systematic process for identifying and supporting gifted and talented students. They develop mentoring programs in partnership with universities and other stakeholders, and advocate for differentiated learning within the mainstream curriculum. The Enhancement Leader monitors student progress, supports continuous improvement and innovation, and stays informed on best practices and research through professional development. They also collaborate with teaching staff and the Data Leader to track and extend students' academic capabilities

REMUNERATION AND KEY RELATIONSHIPS

Position of Leadership	Learning Enhancement Leader
Remuneration	POL 2
Time Allocation per cycle	6 periods
Tenure	3 Years
Reports to	Deputy Principal – Student Engagement
Key Internal Liaisons	Learning Area Leaders 7-9 Student Engagement Leader 10-12 Student Engagement Leader DATA Leader

LEADERSHIP

- Provide advice and practical support for staff regarding the planning, documentation and integration of learning technologies into the classroom setting especially through the LMS - SEQTA.
- Chair the Data Team
- Work collaboratively with others to identify and action strategic learning and teaching priorities for the College in line with College School Improvement Priorities (SIP) and Annual Action Plans (AAP).
- Assist others in accessing, interpreting and analysing educational data from a variety of sources.
- Understand and communicate the purpose of various assessment instruments.
- Establish data curation and analysis systems.
- Aggregate/disaggregate data longitudinally.
- Meet and plan with teacher teams to promote data driven instruction.

DEVELOP AND IMPLEMENT

- Monitor and evaluate improvement strategies for student outcomes and staff development
- Ensure that the College's Data Collection Plan and Data Analysis Plan is regularly reviewed and updated.
- Develop systems to track data and trends to engender growth and change.
- Establish systematic methods for collecting and interpreting evidence to identify best practice in learning, teaching, wellbeing and engagement.

PROMOTE

- Promote a culture of data literacy and use amongst staff.
- Promote a culture of accountability for collective outcomes, improvement and high performance, shaping a culture of high expectations for all.

MANAGE

- Maintain effective liaison with all relevant personnel to ensure the effective sharing of information.
- Develop appropriate guidelines, timelines and processes associated with data collection and analysis.
- Alongside the IT manager liaise with SEQTA Administration.
- Process Academic Awards Data.
- Analyse school data such as VCE, NAPLAN, GAT and ACER and plan for improvement using the strengths and weaknesses identified.
- Manage NAPLAN/ACER testing data and ensure it is uploaded on the LMS SEQTA.
- Ensuring data and evidence for strategic decision making.
- Perform other duties as required by the Principal and/or Deputy Principal(s).

OTHER RESPONSIBILITIES

This statement of duties is not intended to be an exhaustive or exclusive list of duties assigned to the position. They are intended as a guide as to the responsibilities of the role. The position is subject to review and modification by the Principal (or nominee), in negotiation with the appointee, in response to the evolving needs of the College, and experience and expertise of the appointee.

The position is employed in accordance with the terms and conditions of the Victorian Catholic Multi Enterprise Agreement 2022 and any subsequent amendments and industrial agreements.

This role is subject to ongoing review and may change to suit the requirements of St Johns Regional College.

KEY SELECTION CRITERIA

- A demonstrated understanding and commitment to the ethos of a Catholic school and its mission.
- A demonstrated commitment to personal professional learning.
- A proven record as an exemplary teacher.

- A highly developed capacity to research, analyse and interpret data to improve learning and teaching practices and outcomes.
- A demonstrated understanding and commitment to child safety.
- Demonstrated ability to work with others towards a common goal.
- Demonstrated leadership capacity. Advanced communication skills with demonstrated success in leading and influencing change across a variety of stakeholders including staff, students and families.